

<b>Classification</b>	<b>Item No.</b>
Open	

<b>Meeting:</b>	Council
<b>Meeting date:</b>	17 <sup>th</sup> January 2024
<b>Title of report:</b>	Update to Locality Board Terms of Reference
<b>Report by:</b>	Leader of the Council
<b>Decision Type:</b>	Non key decision
<b>Ward(s) to which report relates</b>	All

### Executive Summary:

In line with the locality governance arrangements, there is a requirement for the Locality Board Terms of Reference to be reviewed on an annual basis. It can be noted that there were some specific membership changes around voting arrangements made to the Terms of Reference in September 2023 which were approved by the Locality Board.

The Terms of Reference have been further reviewed and some proposed changes made to take into account the specific feedback received as part of the GM assurance and due diligence process provided in respect of Conflicts of Interest and Neighbourhood working in March 2023. These changes were approved by the Board at their meeting in December 2023 and are set out in the attached document.

It should be noted that a further amendment is expected to clarify the Board's membership in terms of finance officers representing both the Council and NHS GM (Bury); this amendment will be minor and will reflect current staffing arrangements. Council is therefore requested to delegate the subsequent revisions to the Director of Law and Democratic Services and Monitoring Officer.

### Recommendation(s)

1. That the updated Terms of Reference for the Locality Board be noted, and the Constitution be updated to reflect these,

2. That authority be delegated to the Director of Law and Democratic Services and Monitoring Officer to approve subsequent minor changes to the terms of reference and update the constitution accordingly.

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**Equality Impact and considerations:**

N/A

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**Assessment of Risk:**

N/A

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**Consultation:**

The Locality Board have been consulted on the amendments to the Terms of Reference.

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**Legal Implications:**

The changes reflected in the Terms of Reference are in line with locality governance arrangements and have been considered and approved by the Locality Board.

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**Financial Implications:**

There are no financial implications.

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**Report Author and Contact Details:**

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**Background papers:**

None.

**Please include a glossary of terms, abbreviations and acronyms used in this report.**

Term	Meaning